

APOLOGIES Committee Services  
Tel. 01621 875791

Council Chamber 01621 859677

CHIEF EXECUTIVE'S OFFICE  
CHIEF EXECUTIVE  
Fiona Marshall

13 December 2017

Dear Councillor

You are summoned to attend the meeting of the;

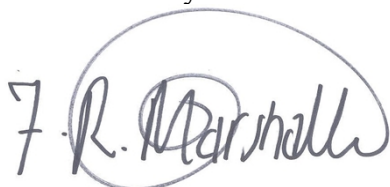
**MALDON DISTRICT COUNCIL**

on **THURSDAY 21 DECEMBER 2017** at **7.30 pm**.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, reading "F. R. Marshall". The signature is written in a cursive style and is enclosed within a hand-drawn oval.

Chief Executive

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## AGENDA COUNCIL

**THURSDAY 21 DECEMBER 2017**

1. **Chairman's Notices**
2. **Apologies for Absence**
3. **Minutes - 2 November 2017** (Pages 7 - 20)

To confirm the Minutes of the meeting of the Council held on 2 November 2017 (copy enclosed).

4. **Declarations of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

6. **Chairman's Announcements**

7. **Recommendation of Committees for Decision by the Council** (Pages 21 - 238)

- (i) To consider the report of the Director of Resources (copy enclosed).

Please note: Where appropriate this report contains links to the relevant Committee agenda, reports and Minutes.

- (ii) **Minutes of meetings of Committees**

To note that since the last meeting of the Council, up until Wednesday 13 December 2017 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6(2).

<b>Minutes reported to the last meeting and now published:</b>	Minute Numbers	
Joint Standards Committee	<a href="#">19 October</a>	410 - 415

<b>Minutes published:</b>		Minute Numbers
North Western Area Planning Committee	<a href="#">30 October</a>	416 – 427
South Eastern Area Planning Committee	<a href="#">6 November</a>	445 - 454
Overview and Scrutiny Committee (acting as the Crime and Disorder Committee)	<a href="#">8 November</a>	455 – 459
Central Area Planning Committee	<a href="#">15 November</a>	460 – 463
Planning and Licensing Committee	<a href="#">16 November</a>	464 – 472
Community Services Committee	<a href="#">21 November</a>	473 - 481
North Western Area Planning Committee	<a href="#">27 November</a>	488 - 493

<b>Minutes NOT finalised for publication:</b>	
Overview and Scrutiny Committee	<a href="#">22 November</a>
Finance and Corporate Services Committee *	<a href="#">28 November</a>
South Eastern Area Planning Committee	<a href="#">4 December</a>
Audit Committee	<a href="#">7 December</a>

\* Please see item (i) above as these Minutes contain recommendations to the Council.

8. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**
9. **Maldon District Design Guide - Adoption as Supplementary Planning Document**  
(Pages 239 - 248)  
  
To consider the report of the Chief Executive, (copy enclosed).
10. **Committee Structure Review - Proposed Consequential Constitutional Changes**  
(Pages 409 - 412)  
  
To consider the report of the Chief Executive, (copy enclosed).
11. **Investigating and Disciplinary Panel** (Pages 413 - 414)  
  
To consider the report of the Chief Executive, (copy enclosed).
12. **Schedule of Meetings 2018 / 19** (Pages 415 - 418)  
  
To consider the report of the Director of Resources, (copy enclosed).
13. **Questions to the Leader of the Council in accordance with Procedure Rule 1(3)(m)**
14. **Business by reason of special circumstances considered by the Chairman to be urgent**

## **NOTICES**

### **Sound Recording of Meeting**

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

### **Fire**

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

### **Health and Safety**

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

### **Closed-Circuit Television (CCTV)**

This meeting is being monitored and recorded by CCTV.